**APPLICATION FOR TEMPORARY EMPLOYMENT
FOR HOSTEL POSTIONS**

Please complete this form to register your interest for the AHL Temporary Employment Register.

* This Temporary Employment Register provides all members of the community with the opportunity to register for upcoming temporary employment opportunities within the Operations Branch at Aboriginal Hostels Limited (AHL).
* Non-ongoing opportunities may be offered with an initial engagement of up to 12 months, with the possibility of an extension of up to 6 months (total maximum period of 18 months).
* Applications received will remain active for 12 months (until 30 June 2026).
* You will only be contacted in the event a vacancy arises that matches your skills and experience. Your application is not a guarantee that an offer of employment will be made.
* Indigenous jobseekers and non-Indigenous jobseekers with a commitment to working with First Nations peoples are encouraged to apply.

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| **MULTIPURPOSE AND MEDICAL HOSTELS**Please indicate which position(s) and location(s) you are applying for: (you may select multiple positions)  |
| **APS 2:** [ ]  Housekeeper [ ]  Cook/Kitchenhand [ ]  Night Attendant **APS 4:** [ ]  Assistant Hostel Manager **APS 5:** [ ]  Hostel Manager [ ]  Project Officer **APS 6:** [ ]  Operations Manager**EL 1:** [ ]  Assistant Director - Frontline Services **EL2:** [ ]  Director - Frontline Services  |
| **NSW and VIC**  | **WA and SA**  | **NT**  | **QLD**  |
| [ ]  Sydney[ ]  Newcastle[ ]  Tamworth[ ]  Melbourne | [ ]  Perth[ ]  Kalgoorlie [ ]  South Hedland[ ]  Broome [ ]  Adelaide | [ ]  Alice Springs[ ]  Darwin[ ]  Nhulunbuy [ ]  Katherine[ ]  Tennant Creek | [ ]  Brisbane [ ]  Mackay[ ]  Mount Isa [ ]  Townsville[ ]  Rockhampton | [ ]  Cairns[ ]  Thursday Island |
| **SECONDARY EDUCATION HOSTELS**Please indicate which position(s) and location(s) you are applying for: (you may select multiple positions) |
| **APS 2:** [ ]  Housekeeper [ ]  Cook/Kitchenhand [ ]  Night Attendant (Security)**APS 5/6:** [ ]  Head of Boarding **APS 4/5** [ ]  Deputy Head of Boarding A**PS 3/4:** [ ]  Residential Youth Worker |
| **NSW** | **NT** | **QLD** |
| [ ]  Sydney[ ]  Newcastle[ ]  Dubbo | [ ]  Katherine[ ]  Tennant Creek | [ ]  Thursday Island |
| **YOUR PERSONAL DETAILS** |
| **Title:** [ ]  Mr [ ]  Mrs [ ]  Ms [ ]  Miss [ ]  Mx [ ]  Dr [ ]  Prefer not to say |
| First Name:  | Last Name:  |
| Preferred Name:  |
| Address:  |
| Suburb:  | State:  |  | Postcode: |  |
| Telephone:  | Email:  |
| **Are you an Australian Citizen?** [ ]  Yes [ ]  No - Have you applied for Australian Citizenship [ ]  Yes [ ]  No **Note:** *Australian citizenship is a condition of employment in the Australian Public Service. If selected for employment, you must be able to provide proof of Australian citizenship.* ***If you are not an Australian Citizen, please do not submit an application.***  |

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| **AVAILABILITY**Our hostels operate 24/7, 365 days a year (excluding school holidays in Secondary Education hostels). This means that many positions involve weekend and/or shiftwork.  |
| **Please indicate the type of position/hours you are looking for?**[ ]  Full-time [ ]  Part-time [ ]  Casual (on-call only) |
| **YOUR CURRENT EMPLOYMENT DETAILS**  |
| **Tell us about your current employment:**  \_\_\_\_**If successful, will AHL be your only employment?**  \_\_\_\_ |

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| **WORKPLACE DIVERSITY INFORMATION (optional)** |
| **What is your gender?**  [ ]  Male [ ]  Female [ ]  Indeterminate/Intersex/Unspecified [ ]  Prefer not to say **Do you identify as Aboriginal or Torres Strait Islander?** [ ]  Yes [ ]  No **Do you identify as a person with a disability?** [ ]  No [ ]  Yes or [ ]  if yes, I wish to apply under the [RecruitAbility scheme.](https://www.apsc.gov.au/working-aps/diversity-and-inclusion/disability/recruitability/recruitability-scheme-guide-applicants)**Do you require any adjustments if successful for interview?** [ ]  No  [ ]  Yes **Have you worked for AHL before?** [ ]  No - [ ]  Yes – if yes, please provide further information (when and where):**Do you have a relative or friend who works for AHL?** [ ]  Yes, their name is:  [ ]  No**How did you become aware of employment opportunities with AHL?** [ ]  APS Jobs [ ]  AHL website [ ]  Seek [ ]  Facebook [ ]  Indigenous media outlet [ ]  Word of mouth [ ]  Other |
| **TELL US WHAT INTERESTS YOU IN APPLYING FOR A POSITION WITH AHL? (1 Page Limit)**  |
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| **REFERENCE INFORMATION -** provide details of your nominated referees below.  |
| **Referee Name:** | **Referee 1** | **Referee 2** |
| **Referee’s Position:** |  |  |
| **Organisation:** |  |  |
| **Contact Number:** |  |  |
| **Email:** |  |  |

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| **CHARACTER CHECKS** |
| **IMPORTANT INFORMATION:**All applicants to be employed by AHL will be subject to a pre-employment check which will include a National Police History Check. **When answering the required questions for this process, you are required to declare any convictions including driving related offences and/or any current matters pending before a court.** General speeding or parking infringements that did not result in a summons to court are excluded. |
| Do you have any criminal convictions? This includes convictions, driving related offences and/or pending court outcomes. **If yes, please provide further details in the box below.** | [ ]  Yes [ ]  No |
| Are you currently the subject of/or applicant in any pending court matters? **If yes, provide details in the box below.** | [ ]  Yes [ ]  No |
| Have you ever been the subject of a misconduct investigation as a result of you breaching the APS Code of Conduct or employment standards set by your employer (if employed in the private sector/non-APS roles)? **If yes, what was the result of that investigation? Provide further details in the box below.** | [ ]  Yes [ ]  No |
| Has your employment ever been terminated for conduct or performance issues?**If yes, provide details in the box below.** | [ ]  Yes [ ]  No |
| **Further details:**  |
| **WORKING WITH CHILDREN CHECK (WWCC)** |
| Please indicate your Working with Children Check (WWCC) status below:[ ]  I do not have a WWCC [ ]  I have applied for a WWCC [ ]  I am not permitted to hold a WWCC [ ]  I have a valid WWCC – please provide details below:**State/Territory:** **WWCC number**: **Expiry date**:  |
| **DECLARATION** |
| I declare that the information I have provided is true and correct. I declare that this application is a true reflection of my skills and experience. I understand and agree that giving false or misleading information is an offence and may lead to disqualification from the selection process, or termination of my employment if I am the successful candidate. |
| **Full Name:** \_\_\_\_**Signature and Date:** \_\_\_\_\_\_\_\_**Note:** when submitting an application electronically, a signature will not be required. You agree, that by choosing to submit your application electronically, you declare the above statements to be true. |

Please submit a copy of your completed application form and resume to**jobs@ahl.gov.au**.

Applications that do not include both a completed application form and a resume will be considered incomplete and not be assessed.