**APPLICATION FOR TEMPORARY EMPLOYMENT  
FOR HOSTEL POSTIONS**

Please complete this form to register your interest for the AHL Temporary Employment Register.

* This Temporary Employment Register provides all members of the community with the opportunity to register for upcoming temporary employment opportunities within the Operations Branch at Aboriginal Hostels Limited (AHL).
* Non-ongoing opportunities may be offered with an initial engagement of up to 12 months, with the possibility of an extension of up to 6 months (total maximum period of 18 months).
* Applications received will remain active for 12 months (until 30 June 2026).
* You will only be contacted in the event a vacancy arises that matches your skills and experience. Your application is not a guarantee that an offer of employment will be made.
* Indigenous jobseekers and non-Indigenous jobseekers with a commitment to working with First Nations peoples are encouraged to apply.

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| **MULTIPURPOSE AND MEDICAL HOSTELS**  Please indicate which position(s) and location(s) you are applying for: (you may select multiple positions) | | | | | | | | | | |
| **APS 2:**  Housekeeper  Cook/Kitchenhand  Night Attendant  **APS 4:**  Assistant Hostel Manager  **APS 5:**  Hostel Manager  Project Officer  **APS 6:**  Operations Manager  **EL 1:**  Assistant Director - Frontline Services  **EL2:**  Director - Frontline Services | | | | | | | | | | |
| **NSW and VIC** | **WA and SA** | | **NT** | | | **QLD** | | | | |
| Sydney  Newcastle  Tamworth  Melbourne | Perth Kalgoorlie  South Hedland Broome  Adelaide | | Alice Springs  Darwin Nhulunbuy  Katherine  Tennant Creek | | | Brisbane  Mackay  Mount Isa  Townsville  Rockhampton | | | Cairns  Thursday Island | |
| **SECONDARY EDUCATION HOSTELS**  Please indicate which position(s) and location(s) you are applying for: (you may select multiple positions) | | | | | | | | | | |
| **APS 2:**  Housekeeper  Cook/Kitchenhand  Night Attendant (Security) **APS 5/6:**  Head of Boarding **APS 4/5**  Deputy Head of Boarding A**PS 3/4:**  Residential Youth Worker | | | | | | | | | | |
| **NSW** | | **NT** | | | | | **QLD** | | | |
| Sydney  Newcastle  Dubbo | | Katherine Tennant Creek | | | | | Thursday Island | | | |
| **YOUR PERSONAL DETAILS** | | | | | | | | | | |
| **Title:**  Mr  Mrs  Ms  Miss  Mx  Dr  Prefer not to say | | | | | | | | | | |
| First Name: | | | | Last Name: | | | | | | |
| Preferred Name: | | | | | | | | | | |
| Address: | | | | | | | | | | |
| Suburb: | | | | State: |  | | | Postcode: | |  |
| Telephone: | | | | Email: | | | | | | |
| **Are you an Australian Citizen?**  Yes  No - Have you applied for Australian Citizenship  Yes  No  **Note:** *Australian citizenship is a condition of employment in the Australian Public Service. If selected for employment, you must be able to provide proof of Australian citizenship.* ***If you are not an Australian Citizen, please do not submit an application.*** | | | | | | | | | | |

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| **AVAILABILITY**  Our hostels operate 24/7, 365 days a year (excluding school holidays in Secondary Education hostels). This means that many positions involve weekend and/or shiftwork. |
| **Please indicate the type of position/hours you are looking for?**  Full-time  Part-time  Casual (on-call only) |
| **YOUR CURRENT EMPLOYMENT DETAILS** |
| **Tell us about your current employment:**  \_\_\_\_  **If successful, will AHL be your only employment?**  \_\_\_\_ |

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| **WORKPLACE DIVERSITY INFORMATION (optional)** | | |
| **What is your gender?**   Male  Female  Indeterminate/Intersex/Unspecified  Prefer not to say  **Do you identify as Aboriginal or Torres Strait Islander?**  Yes  No  **Do you identify as a person with a disability?**  No  Yes or  if yes, I wish to apply under the [RecruitAbility scheme.](https://www.apsc.gov.au/working-aps/diversity-and-inclusion/disability/recruitability/recruitability-scheme-guide-applicants)  **Do you require any adjustments if successful for interview?**  No   Yes  **Have you worked for AHL before?**  No -  Yes – if yes, please provide further information (when and where):  **Do you have a relative or friend who works for AHL?**  Yes, their name is:  No  **How did you become aware of employment opportunities with AHL?**  APS Jobs  AHL website  Seek  Facebook  Indigenous media outlet  Word of mouth  Other | | |
| **TELL US WHAT INTERESTS YOU IN APPLYING FOR A POSITION WITH AHL? (1 Page Limit)** | | |
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| **REFERENCE INFORMATION -** provide details of your nominated referees below. | | |
| **Referee Name:** | **Referee 1** | **Referee 2** |
| **Referee’s Position:** |  |  |
| **Organisation:** |  |  |
| **Contact Number:** |  |  |
| **Email:** |  |  |

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| **CHARACTER CHECKS** | |
| **IMPORTANT INFORMATION:**  All applicants to be employed by AHL will be subject to a pre-employment check which will include a National Police History Check. **When answering the required questions for this process, you are required to declare any convictions including driving related offences and/or any current matters pending before a court.**  General speeding or parking infringements that did not result in a summons to court are excluded. | |
| Do you have any criminal convictions? This includes convictions, driving related offences and/or pending court outcomes.  **If yes, please provide further details in the box below.** | Yes  No |
| Are you currently the subject of/or applicant in any pending court matters?    **If yes, provide details in the box below.** | Yes  No |
| Have you ever been the subject of a misconduct investigation as a result of you breaching the APS Code of Conduct or employment standards set by your employer (if employed in the private sector/non-APS roles)?  **If yes, what was the result of that investigation? Provide further details in the box below.** | Yes  No |
| Has your employment ever been terminated for conduct or performance issues?  **If yes, provide details in the box below.** | Yes  No |
| **Further details:** | |
| **WORKING WITH CHILDREN CHECK (WWCC)** | |
| Please indicate your Working with Children Check (WWCC) status below:  I do not have a WWCC  I have applied for a WWCC  I am not permitted to hold a WWCC  I have a valid WWCC – please provide details below:  **State/Territory:** **WWCC number**: **Expiry date**: | |
| **DECLARATION** | |
| I declare that the information I have provided is true and correct. I declare that this application is a true reflection of my skills and experience. I understand and agree that giving false or misleading information is an offence and may lead to disqualification from the selection process, or termination of my employment if I am the successful candidate. | |
| **Full Name:** \_\_\_\_  **Signature and Date:** \_\_\_\_\_\_\_\_  **Note:** when submitting an application electronically, a signature will not be required. You agree, that by choosing to submit your application electronically, you declare the above statements to be true. | |

Please submit a copy of your completed application form and resume to[**jobs@ahl.gov.au**](mailto:jobs@ahl.gov.au).

Applications that do not include both a completed application form and a resume will be considered incomplete and not be assessed.