



Australian Government

ABORIGINAL
HOSTELS LIMITED

Vacancy Information

Job Reference	VN-0772147
Position Title	APS Level 2 Roving Cook APS Level 2 Roving Housekeeper
Reporting To	Operations Manager
Locations	Top End Hostels, Northern Territory Daisy Yarmirr Hostel Aboriginal Hostels Limited Galawu Hostel Aboriginal Hostels Limited Gudang Dalba Hostel Aboriginal Hostels Limited Nagandji Nagandji-Ba Hostel Aboriginal Hostels Limited Silas Roberts Hostel Aboriginal Hostels Limited Corroboree Hostel Aboriginal Hostels Limited Fordimail Hostel Aboriginal Hostels Limited Katherine Women's Medical Hostel Aboriginal Hostels Limited Tennant Creek Secondary Education Hostel Aboriginal Hostels Limited Wangkana Kari Hostel Aboriginal Hostels Limited Nhulunbuy Hostel Aboriginal Hostels Limited
Employment Type	Ongoing, Full-time (75 hours per fortnight)
Salary Range	\$62,775 - \$68,425 per annum
Benefits	• 15.4% superannuation • Generous shift penalties apply for work after hours, weekends and public holidays • Remote District Allowance • Travel Allowance • Regular salary packaging options for vehicles, superannuation and laptops etc PLUS, ability to salary sacrifice \$15,900 per FBT year for rent, mortgage or



	living expenses. This benefit reduces taxable income, increasing fortnightly take-home pay. • Career growth and professional development.
Contact Officer	Miles McLoughlin – 0419 987 566
Closing Date	Monday 14 September 2026

About AHL

AHL is a not-for-profit Commonwealth company dedicated to providing culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. AHL's vision is to improve the quality of life and economic opportunities for First Nations people. – since 1973, AHL has been committed to improving the quality of life and economic opportunities for First Nations people through a national network of over 40 hostels across Australia.

About the roles

Working at AHL means being part of a supportive team where the work is practical, people-focused and meaningful. The small things you do each day matter!

The Roving Cook takes full ownership of comprehensive kitchen operations, menu implementation, kitchen safety, and cleanliness.

The Roving Housekeeper is responsible for delivering a high level of housekeeping services across multiple Top End hostels.

These positions demand high adaptability, requiring regional travel—frequently on short notice—for deployments that potentially extend to multiple weeks.

What are we looking for

We are looking for people who are:

- passionate about supporting First Nations communities;
- value respect and cultural safety;
- team players and strong communicators;
- reliable and take pride in practical work;
- able to follow policies, procedures and instructions; and
- willing to contribute to a welcoming, clean and comfortable environment for residents.

AHL is looking for people with backgrounds in hospitality, cleaning, customer service roles as well as those new or returning to the workforce.

If this sounds like you, we encourage you to apply by visiting the AHL website www.ahl.gov.au/work

Key Responsibilities

Under the general direction of the Hostel Manager/Assistant Hostel Manager, provide high-quality care and support within a residential setting to First Nations students.	
Customer Service	Ensure a high level of customer service is provided to AHL residents at all times, including attending to resident requests in a professional and courteous manner.
Workplace Safety	All workplace tasks will be performed in a manner which upholds AHL's commitment to safety of its staff and residents by adhering to relevant Work Health and Safety (WHS) practices at all times. This includes the requirement for an employee to: • Promptly report workplace hazards, WHS issues including injury or illness to their manager or Health and Safety Representative (HSR) as soon as practicable • Report an unsafe, hazardous or emergency situation using AHL's critical incident management framework and procedures • Appropriately use equipment or substances provided by AHL and report all asset and property maintenance related matters.
General	Hostel Workers are required to work as part of a team. Whilst your regular duties will be in either Cooking, Kitchenhand or Housekeeping you may be required from time to time perform other duties as directed by Hostel Manager or Assistant Hostel Manager to ensure a high level of service is maintained.
Cook	Undertake routine kitchen tasks including: • Prepare and deliver high-quality meal services aligned with AHL set menus and national Food Safety Standards. • Manage kitchen inventory through accurate stocktaking, proactive rotation, and secure receipt of supplies. • Uphold superior cleanliness and food safety hygiene throughout all kitchen zones. • Prepare, present, and sanitize resident dining spaces to a professional standard.
Housekeeper	Undertake routine cleaning tasks including: • Environmental Cleaning & Hygiene: Execute daily high-standard housekeeping and cleaning services across all areas of the hostel, ensuring an exceptional level of presentation, hygiene, and comfort for residents. • Supply & Resource Management: Maintain optimal stock levels of cleaning chemicals, fresh linen, and housekeeping essentials, ensuring items are safely stored and inventoried in accordance with Workplace Health and Safety (WHS) guidelines.

	• Facilities Maintenance & Reporting: Conduct routine room and asset inspections to proactively identify maintenance or repair needs, ensuring defects are promptly documented and escalated to the Hostel Manager or Assistant Hostel Manager.
<i>Whilst this duty statement summarises the purpose of the job and lists its key tasks, it is not a definitive list of all the tasks to be undertaken. Tasks can vary at the discretion of the Chief Executive Officer, in consultation with the employee. To deliver services effectively, a degree of flexibility is needed and the employee may be required to perform work not specifically referred to above.</i>	

Key Capabilities

The successful applicant will demonstrate:	
1	Cultural capabilities and the ability to communicate sensitively and effectively.
2	A strong focus on customer service, with the ability to communicate effectively, and work in a team environment.
3	Knowledge and/or ability to learn Work Health and Safety (WHS) standards within a hospitality and accommodation environment.
5 Cook	Prepare meals and maintain safe food practices.
6 Housekeeper	Clean rooms and maintain shared spaces. Maintain safe chemical handling practices.
Essential Qualifications and Training <i>(or the ability to obtain in the first six month of employment)</i>	Roving Cook: - Food Safety Handling: Hold or obtain nationally recognised Certificate II Food Safety Handling. - Culinary Supervision: Hold or obtain a Food Safety Supervisor Certificate. Roving Housekeeper: - Chemical Safety: Chemical Handling Training via Aboriginal Hostels Limited's (AHL) approved supplier (currently Jaysol). All Staff Requirements (Common across both roles) - Child Safeguarding Certificate (or have the capacity to obtain one immediately upon commencement). - Corporate Compliance: Commitment to completing all ongoing mandatory AHL organisational training modules.
Desirable Qualifications/Experience	The following qualifications will be highly regarded: - Certificate III or Certificate IV in Commercial Cookery. (Cook) - Certificate II in Hospitality. (Cook) - Chemical Handling Training. (Housekeeper) - Other relevant qualifications or work experience in a similar role.

Recruitment Initiatives

This is an **Identified Position** and Indigenous jobseekers are encouraged to apply, as well as non-Indigenous jobseekers with a demonstrated commitment to working with Aboriginal and Torres Strait Islander peoples. The successful applicant will need to demonstrate a knowledge and understanding of Aboriginal and Torres Strait Islander Peoples and display respect and dignity in all their dealings with staff and residents.

Further, the **RecruitAbility** scheme applies to this vacancy. Under the RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position. For more information on the RecruitAbility scheme please follow this link: [APSC Recruitability scheme guide applicants](#).

Eligibility

To be eligible to apply, applicants must be Australian Citizens or have already lodged an application for Australian Citizenship.

Prior to engagement, the successful applicant will be required to:

- provide an Australian Citizenship document (e.g. birth certificate or passport);
- undergo a satisfactory National Criminal History Check;
- meet the fitness for duty requirements; and
- hold and maintain, working with children check in the NT.

How to apply

- Complete the **Application Form** available from our website www.ahl.gov.au/work
- Email your current **Resume** and completed **Application Form** to jobs@ahl.gov.au by 11:59pm AEST on **Monday 14 September 2026**.
- Please include your name and the job reference (**VN-0772147**) in the subject of your email.